



The Parish Councillors of WEST ROW PARISH COUNCIL are summoned to attend the Parish Council Meeting on Wednesday 19th June 2024 commencing at 7.00pm in West Row Outdoor Bowls Club, Beeches Road

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

A G E N D A

WELCOME

- 1. Apologies for acceptance and absence.**
- 2. To receive member's declaration of interest and dispensations relating to items in this agenda.**
In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest in **any items(s) on the agenda.**
- 3. To resolve that the minutes of the meetings of the council held on Wednesday 15th 2024 are a true and correct record (Paper A).**
- 4. Public Participation (10 minutes in total)**
 - (a) Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
 - (b) To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
 - (c) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.
- 5. External Reports**
 - (a) D/Cllr Colin Noble – Suffolk County Council.
 - (b) D/Cllr Don Waldron – West Suffolk Council
 - (c) Sqn Ldr Andy Bell – RAF Mildenhall
 - (d) PC Andrew Green – Community Police Officer



6. Planning

- (a) **DC/24/0704/CLE** – Application for lawful development certificate for existing use or development – change of use to residential dwelling only. Flint Barn, Weston Ditch, West Row IP28 8RD – **Paper B.**
- (b) **DC/24/0669/HH** – Householder planning application – single storey rear extension. High Post Farm, Hurdle Drove, West Row – **Paper C.**
- (c) **DC/24/0729/RM** – Reserved Matters Application – a. submission of details under outline planning permission DC/22/1926/OUT the means of access, appearance, landscaping, layout and scale for nine dwellings b. including details reserved by condition 3 of DC/22/1926/OUT (materials, refuse and recycling bins, soft landscaping, roads and footpaths, parking, cycle storage) – **Paper D.**

7. Matters Relating to Governance

- (a) To review and adopt the attached list of policies (last reviewed June 2023). All policies to be found on the website – **Paper E.**
- (b) To review and adopt new Financial Regulations – **Paper F.**

8. Financial Matters

To receive the following information and to approve payments.

- (a) Approval and Authorisation of Payments for June 2024 – **Paper G.**
- (b) Approval of May 2024 Bank Reconciliation – **Paper H.**
- (c) Approval of May 2024 Deposit Account – **Paper I.**

9. Matters Relating to Street Furniture/Amenity Provision

- (a) Report on Speed Indicator Device Findings. SID stats attached – **Paper J.**
- (b) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel.
- (c) SCC Development.
- (d) Shop Drove Footpath.
- (e) Building site at the entrance to Pott Hall Road.
- (f) New Cemetery.
- (g) Community Assets – Village Hall, Bowls Club & Amenities.
- (h) Additional defibrillators at the end of Eldo Road and by the Fish and Chip shop.
- (i) Bridleway to Mildenhall. Wamil Hall path wording.
- (j) Banners for Notice Board opposite Plantation Farm.
- (k) West Row Outdoor Bowls Club – new venue for parish meetings/storage facilities.
- (l) Hedge and Verge Cutting.



10. Other Working Party Updates/Reports

- (a) Update on the Echo/Parish Magazine.
- (b) Update on Neighbourhood Plan.
- (c) Warm Places Update – Expenses Update – **Paper K.**
- (d) 100 Club Update.

11. Allotment Matters

12. Events

- (a) Village Knitting. Poppies for Remembrance Sunday.
- (b) 80th Anniversary End of WWII 2025.
- (c) D-Day 80 – 6th June 2024.
- (d) RAF Mildenhall 90th Birthday Celebrations.
- (e) Family Fun Afternoon 14th September 2024 – Village Hall.

13. Chair and Councillors' Reports/Suggestions (on the night)

14. Correspondence and Exchange of Additional Information (at the discretion of the Chair)

15. Date of next meeting

To confirm the date of the next meeting, scheduled for Wednesday 17th July 2024.

S Vale

Sharon Vale
Clerk to the Council

13th June 2024